

**Parkview Public School Council**  
Tuesday, September 25, 2018  
Parkview Public School Library – 7:00 pm to 8:30 pm

**MEETING MINUTES**

**1. Welcome & Introductions**

The meeting commenced at 7:00 pm.

Introduction of Shelley Anand (Principal), Dalia Osman (Vice-Principal), Anoosh Sharif (School Council Chair 2017-18) and Flora Ho (Vice Chair 2017-18), then all parents in attendance. Everyone was reminded to sign the meeting attendance sheet.

**2. Ice Breaker – Shelley Anand**

Shelley Anand organized Ice Breaking Game for parents getting to know each other.

**3. Review of Council Norms – Shelley Anand**

Meeting norms were reviewed (Section 9.6 of the Parkview PS Council Constitution).

**4. School Report – Shelley Anand, Dalia Osman**

Shelley Anand announced Settlement Worker at Parkview P.S every Monday morning. She also talked about:

- School spirit - Colour House Run was on Friday (September 15) house colours (red, black, grey, white) activities will continue with colour house band.
- Student leadership – Interviews conducted. Office helper/door monitors /lunch monitors are assigned.
- Mindful Monday – Meditation on Monday morning will continue.
- Zone of regulation – will have a survey to see if it have again as parent tea program
- Bus safety – Bus Company came on Sep.24 for safety training.
- Orange Shirt day – will take place on Sep.28, 2018.
- Meet & Greet – Parents are invited to meet teacher and visit classroom on OCT 11, 2018 @ 6:30-7:30pm.
- Islamic Heritage Month- October
- Babysitting Course – School is looking for opportunities to have some PA Day activity for students.
- School communication - For more information about our school, upcoming events and council meetings please visit our website <http://www.yrdsb.ca/schools/parkview.ps>, follow us on twitter @ ParkviewPS1 or check out our weekly blog <https://parkviewpulse.org>

**5. School Division Report - Carey Hewson, Madeleine McShane**

Madeleine McShane introduced Primary Soccer and Soccer Baseball: MONDAYS and WEDNESDAYS (with Ms. Chong and the grade 7 and 8 athletic cabinet) and Primary Dance: DAY 3 at lunch recess (with Ms. Chong and the grade 7 and 8 athletic cabinet). Grade 6's to Markham Fair Spelling Bee; Mrs. Nada - Junior National Spelling Bee.

Junior Volleyball Club- Develop team from the club with Ms. Kemp; Grade 6 VIP with Officer Greg; Junior Cross Country- recess practices with Mrs. Yeung.

Junior Board Game Club- will open soon with Ms. Anand.

Grade 8 student ministers have been selected based on their application forms - will be introduced at next school council meeting if you like - ministers have also chosen their grade 7 and 8 cabinets - Sales, Athletic, Social, Arts, AV, Eco, and Difference Makers - Ms. Nakada, Mr. Suleiman, Ms. Vikse, Mr. Trivelli, Mr. Jung, and Mr. Hewson.

Grade 7 and 8 sound team members were trained last week - they are the tech experts for all assemblies, presentations, and shows. Grade 8 morning announcement teams have been chosen after a number of auditions - Ms. Rae-Vair and Ms. Vikse. Music board will have signup sheets going up soon for the various bands, choirs, etc. African drum team is continuing this year with Mr. Rainford and Ms. Birtch.

Carey Hewson announced another successful colour house run where all grades participated - those students in grades 3 to 8 were also trying out for the cross country team (Junior team is coached by Mr. McCammon and Ms. Yeung while Mr. Hewson coaches the intermediate team) - area championships are Sep.28 at Milliken Mills Park - thinking of changing the colour house run to the middle block of instruction so that we are not rushed at the day and it will potentially not be as hot out  
Intermediate girls (Ms. Vikse and Mr. Trivelli) and intermediate boys (Mr. Hewson) volleyball teams have been selected for the upcoming season - volleyball house league will be available for grade 7 and 8 students in October - before school - one morning is called recreational and the other morning is called competitive.

Terry Fox Run will take place on Friday, October 5 - details to follow in the Parkview Pulse and a school wide email from administration. Mr. Sub Mondays begin Oct.01 along with our new and improved ordering system for weekly treat sales - money raised offsets student costs for grade 8 graduation - for the past two years, students have not had to pay for their grad ceremony, dinner, dance, and yearbook thanks to these fundraising events - if we raise more money (like we do) it goes towards whole school needs (DPA equipment, tournament entry fees, etc.).

## **6. Review Code of Ethics / procedures and Operating Guidelines**

- Shelley Anand, Dalia Osman

Shelley Anand and Dalia Osman reviewed Code of Ethics, procedures and Operating Guidelines:

School Councils are advisory bodies. A School Council can provide advice to the principal/vice principal. All recommendations and activities of the School Council must comply with procedures outlined with Ministry Education Acts, YRDSB policies/ procedures and staff collective agreements.

Confidential personnel matters may not be addressed by School Councils. If confidential information is divulged at a meeting the Chair will instruct the member to keep the information confidential and ensure the minutes do not refer to the indiscretion.

Norms must be adhered to. Any council member who fails to adhere to Parkview School Council norms may forfeit membership based on the agreement of administration and chair/co-chairs of the council.

## **7. The Importance & Purpose of School Council / Review of Roles and Responsibilities - Shelley Anand, Anoosh Sharif, Flora Ho**

Shelley Anand reviewed the following parts of the Parkview PS Council Constitution: Purpose & Objectives (Article 3); Anoosh Sharif and Flora Ho reviewed Membership (Article 5) with a focus on the difference between Voting and Non-voting parent members along with attendance expectations, and Executive Membership (Article 6) and those related duties were explained by last year duty responsible members.

YRDS Nomination Forms were distributed to parents wishing to join Council as a Voting Parent Member. All completed forms were collected.

## **8. School Council – Anoosh Sharif, Flora Ho**

### **a) Voting Parent Members:**

The names of those requesting to be Voting Parent Members were announced and confirmed. 15 Voting Parent Members were acclaimed. 3 parents requesting voting membership were not present at the meeting. They will be contacted to confirm their interest and the result will be presented at the next meeting.

### **b) Executive Positions**

From the Voting Parent Membership, the following positions were filled:

Treasurer – Henna Alvi  
Chair – Anoosh Sharif  
Vice Chair – Flora Ho  
Secretary – Bin Liu

### **c) Sub-Committees – Anoosh Sharif, Flora Ho**

Last year's committee chairs were asked to provide a brief description of their activities/programs. Parents can join committees at any time during the year. From the parent members (voting and non-voting) present the following positions were filled:

**Environment:** Chair Lisa Brygidyr  
**Healthy Living:** Chair Sally Innanen  
**Hot Lunch:** Chair - to be determined  
**Fundraising:** Co-Chair Nancy Tam / Vivian Leong  
**Grade 8 Graduation:** Carey Hewson  
**BBQ:** Chair Julie Sellery  
**Project Playground:** Chair – to be determined

## **9. School Council Agenda Items**

**a) Health Snack – Sally Innanen**

Funding has been reduced, need more money to purchasing snacks. \$1500 is proposed by Sally Innanen. Vibhuti Mehra motioned to approve \$1500 from School Council fund, Lisa Brygidyr seconded. Votes taken, approved.

**b) Project Playground – Vibhuti Mehra**

Vibhuti Mehra introduced private Funding program, 30000 votes are needed to grow Primary Play Structure fund from this program. School Council will send out info via board approved methods.

**10. Proposed Meeting Dates**

Ms. Vikse asked to switch meeting dates from Tuesdays to first Monday each month, so more school staff could participate at the meeting. The future meeting dates will be determined.

**11. Hot Lunch**

Anoosh Sharif brought up that Hot Lunch Program needed to start soon even though a chair is not in place yet for it. Next meeting would not be until November, so it will start to get late. Council to vote to give Flora Ho approval to proceed with Hot Lunch in consultation with administration. Flora Ho motioned to approve it, Lisa Brygidyr seconded, vote taken, approved.

**12. Adjournment**

The meeting adjourned at 8:30 pm.

Recorded by Bin Liu

These minutes are not a verbatim transcript, but a record of motions and discussions.